

Specification for CCTV System **Post Office ATM & immediate area**

SYSTEM DETAILS

Closed Circuit Television System to be installed in accordance with the National Standard (NSI) to NACP20 code of practice for planning, installation, and maintenance of a Closed Circuit Television System

PURPOSE OF SYSTEM

Prevention and Detection of crime

SYSTEM TYPE

Combination of cameras including

- internal and external
- covert and overt
- colour and colour-to-monochrome

SYSTEM DESIGN

Post Office representatives will undertake a site-specific risk assessment to evaluate the requirements of the CCTV system to be installed at each individual Post Office.

This will include as a minimum level:-

CAMERA DETAILS

Viewing coverage: ATM and immediate area where customers will stand to use ATM, but not to include ATM keypad so camera will not cover any confidential card or PIN information.

Mounting Height: Minimum of ceiling height, exact location appropriate to location conditions

Power Supply Location: Above camera

Type: Colour high resolution fixed vandal resistant dome camera 4 to 9mm lens 12VDC.

CONTROL EQUIPMENT

Control Item Location: Back Office

Control Equipment Type: 2 way desktop switcher

ANNUAL MAINTENANCE

Regular maintenance will be undertaken at least once per annum or as required to provide preventative and corrective maintenance.

DATA PROTECTION ACT

The CCTV system will comply with all current legislation Data Protection legislation and the code of practice for the Data Protection Act, which can be found at www.informationcommissioner.gov.uk

Camera Locations: To be positioned above the ATM in a location determined by an approved installer.

Viewing: Area to Front of ATM

Intended Surveillance Purpose: Monitoring - minimum of 5% screen height

Lens Coverage at Target: Approximately 4.8 metres squared

PSU Location: Local to DVR, 20m Infra-Red Vandal Eyeball Camera. Ultra Low illumination 0.001 Lux IR on. 3.6mm fixed lens (70 degree viewing angle) wall or ceiling mount. Internal or external use.

Notes: Image systems must not capture or view images of ATM transactions or pin pad operations. Existing systems must be altered to ensure compliance.